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SHIPPER'S LETTER OF INSTRUCTION

SHIPPER'S NAME & ADDRESS		MODE OF SHIPMENT ?			
ABN NO:		AIR <input type="checkbox"/> SEA <input type="checkbox"/>			
SHIPPER'S REF:		IF SPECIFIC ARRIVAL / DELIVERY DATE IS REQUIRED			
		PLEASE ADVISE HERE:-			
		WHO IS PAYING ?		SHIPPER	CONSIGNEE
		ORIGIN CHARGES		<input type="checkbox"/>	<input type="checkbox"/>
		FREIGHT CHARGES		<input type="checkbox"/>	<input type="checkbox"/>
CONSIGNEE'S NAME & ADDRESS		DO YOU REQUIRE ANY OF THE FOLLOWING ?			
CONSIGNEE'S REF:		DOOR TO DOOR		DDP <input type="checkbox"/>	DELIVERED DUTIES PAID
				DDU <input type="checkbox"/>	DELIVERED DUTIES UNPAID
		INSURANCE		<input type="checkbox"/>	
		DRAWBACK DUTY		<input type="checkbox"/>	
		PICK UP		<input type="checkbox"/>	
		EXPRESS RELEASE (SEA ONLY)		<input type="checkbox"/>	
NOTIFY PARTY / SPECIAL INSTRUCTIONS		ARE YOUR GOODS HAZARDOUS ?			
		YES		<input type="checkbox"/>	NO <input type="checkbox"/>
		** IF YES, PLEASE SEND US A COMPLETED AMSA250 FOR SEA OR A SHIPPERS DECLARATION FOR AIR **			
AIRPORT / PORT OF LOADING		AIRPORT / PORT OF DISCHARGE		VESSEL / VOYAGE	
MARKS & NO'S	NO. & KIND OF PACKAGES	DESCRIPTION OF GOODS		DIMS	GROSS WGT
CONTAINER NUMBER:		SEAL NUMBER:			
PLEASE FAX / SCAN COM.INV & P.LIST		F.O.B. VALUE:			

We hereby certify that the particulars on the face hereof are correct and you are hereby authorised as our Agent to arrange despatch of the consignment as described hereon from point of origin and to prepare and sign your Air Waybill / Bill of Lading on our behalf in accordance with your Standard trading Terms & Conditions.

AND THAT INSOFAR AS any part of this consignment contains hazardous goods, such part is properly described by name and is in proper condition for carriage by air according to the International Air transport Association Dangerous Goods Regulations.

SIGNATURE:

DATE:

ALL BUSINESS IS UNDERTAKEN SUBJECT TO OUR STANDARD TRADING TERMS AND CONDITIONS